

CITY OF GOODING

CLASS SPECIFICATION

Part Time Parks Maintenance I

FLSA Designation: Non-Exempt

Classification Summary

The primary function of an employee in this class is to perform entry-level or semi-skilled installation, maintenance, inspection, and repair work on City properties such as parks, buildings and rights-of-way. This position regularly performs tasks wherever needed to maintain effective and efficient facilities and operations. This position may be a part-time position, or seasonal/temporary job. The work is performed under the direct supervision of the Streets/Sanitation/Mechanical Supervisor and may have general supervision by the Street Maintenance II's. The principal duties of this class are performed in an outdoor environment that may include working in adverse weather conditions and hazards involving the use of power tools and equipment and exposure to hazardous materials.

Essential Duties and Responsibilities (may vary by assignment)

- Operates a variety of vehicles and equipment, including but not limited to, light trucks, trailers, lawn mowers, tractor mowers, and related equipment;
- Operates a variety of hand tools and power tools, including but not limited to, weed eaters, sledges, hammers, picks, air compressors, jacks, sprayers, and related equipment;
- Performs scheduled and assigned maintenance, repair, and service work on City streets, rights-of-ways, sidewalks, curbs, alleys, medians, and structures;
- Maintains, and repairs fences and sprinkler systems;
- Applies weed spray, ground sterilizer and insecticide;
- Removes debris and other safety hazards from streets, curbs, storm drains, ditches, alleys, and adjacent public areas;
- Cleans and maintains public bathrooms on a frequent basis, changes light bulbs, replenishes supplies (paper towels, toilet paper, soap, etc.);
- Places erosion and sediment control devices;
- Maintains cooperative working relationships with the general public, supervisor and co-workers, other City staff and administrators;
- Performs all work duties and activities in accordance with all City policies and procedures in addition to all safety practices.

Other Duties and Responsibilities

- May assist other departments with installation and repair work including digging and backfilling trenches.
- Mows grass, prunes trees and cultivates vegetation, applies fertilizer;
- Clearing alley ways of debris, tree limbs and other obstructions that may impede sanitation services;
- May be required to work other than regularly scheduled work hours;
- Performs other related duties as required.

Knowledge, Skills and Abilities

Knowledge of:

- Methods, materials, procedures, and standard practices of street and right-of-way maintenance, vegetation control and removal, park and facility maintenance.
- Lawn care and sprinkler system equipment operation and maintenance;
- Equipment and tool operation and maintenance practices;
- Federal (OSHA) regulations and City policies regarding safe work practices relating to use of power tools.

Ability to:

- Operate power equipment, including but not limited to, groundskeeping equipment, painting, sanding, and related equipment as assigned;
- Operate hand and power tools;
- Operate a motor vehicle;
- Communicate effectively with the public and other employees;
- Coordinate a variety of tasks and schedules to meet demanding timelines;
- Read, comprehend, and follow oral and written instructions and to understand and apply available guidelines to varied operational requirements;
- Perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines;
- Demonstrate integrity, ingenuity and inventiveness in the performance of assigned tasks;
- Communicate both orally and in writing;
- Perform multiple tasks simultaneously, including handling interruptions, and return to and complete tasks in a timely manner;
- Work independently or as a team member;
- Establish and maintain effective working relationships with the public, other City employees, supervisory and subordinate personnel, and elected and appointed officials.

Acceptable Experience and Training

- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform as an effective and competent Parks Maintenance I.

Special Qualifications

- Valid Idaho Class D license is required.

Essential Physical Abilities

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to discern verbal instructions, communicate with other employees and the public, and discern warning or emergency alarms, including vehicle backup warnings;
- Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to comprehend and carry out written work instructions and work orders, technical and operational documents, and blueprints;
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to operate, make adjustments to and perform minor maintenance on a variety of heavy equipment, power and hand tools and sufficient strength to lift objects up to 100 pounds;
- Sufficient personal mobility, flexibility, stamina, agility, and balance to perform operation and maintenance tasks which require stooping, pushing, pulling, climbing and working on ladders.